

Levens Parish Council

Clerk: Martin Curry
18 Barn Holme
Kendal LA9 5LP

Tel: 07388-920410
Email: levens.parish@gmail.com

Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 08 April 2025.**

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 11 March 2025 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Relevant matters from the Westmorland & Furness Council (W&FC) and to note the recent review of current consultations.
- c) Police: To note any updates from Cumbria Constabulary

6. Finance

a) **Receipts:** To note receipts for the period 01–31 March 2025.

b) **Payments Required:**

To Approve the following payments:

- i) M R Curry: Salary March 2025 - (PC: £451.00; Project: £197.07; Charity: £58.23; Charity balance: £163.34; Mileage: £21.60; Expenses: £42.05; Broadband allowance: £90.00; Work from home allowance: £120.00).

Total due: £1,143.29

ii) HMRC: PAYE etc Months 10-12: £ 671.42

iii) Reimbursement for hosting fee levens.org.uk: £ 34.21

iv) Other payments may be advised

c) **Bank Reconciliation:** To receive the Bank Reconciliation and a note on Ring-fenced Funds at 31 March 2025

d) **Bank Mandate:** An update on progress with renewing the bank mandate

e) **Annual Governance and Accountability Review (AGAR) 2024-25:** An update on the audit process

7. Levens Community Project:

a) Levens Project Advisory Working Group: To receive a report from the Working Group meeting held on 01 April 2025 and key updates including:

- i) Update on the marketing of Plot 3, Church Road
- ii) Underhill: Updates on progress on-site including water and electricity connections
- iii) New Village Hall: To receive updates on any works
- iv) Appointment of Contractors

v) Finance Report: To receive a report on bank balances, reconciliation and current funding initiatives.

vi) Project Management

b) To consider feedback from the Annual Parish Meeting held on 18 March 2025

c) To **Ratify** the following payment made as **Recommended** by the Project Advisory Group:

Environment Agency: Fee for issue of permit for In-River works: £ 221.00

8. Planning Applications:

- a) To consider items on the Schedule of Applications (to be circulated)
- b) Any other planning matters

9. Open actions not covered elsewhere on the Agenda

- a) Levens Traffic Management: To receive update reports:
 - i) Levens Lane footpath
 - ii) Traffic Management within the village
 - iii) Road Safety Improvements Scheme: To receive feedback from Cllr. Battye
 - iv) 20-m.p.h. scheme for Levens – update on current position
- b) Woodland management:
 - i) To note communication with Dallam Estate
- c) Parish Assets and Land – To include updates on:
 - i) Brigsteer Road Site – To receive update on walling and text for information board
 - ii) Community Orchard – To note recent developments
 - iii) Allotments – To receive update on 2025-26 season
- d) Parish Emergency Plan: To receive update report
- e) Annual Parish Meeting: To note the meeting held on 18 March and consider any feedback (excluding on Project – dealt with above).
- f) Dog Fouling: To note any update on the current initiative.

10. Correspondence: To note correspondence received. Schedule to be circulated.

11. Future Agenda Items: To receive items for consideration for a future agenda. To be noted.

12. Date of next meeting: The next meeting will be the Annual Parish Council Meeting and will be held on Tuesday 13 May 2025 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

03/04/2025