

Levens Parish Council

Clerk: Martin Curry
18 Barn Holme
Kendal LA9 5LP

Tel: 07388-920410
Email: levens.parish@gmail.com

Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 11 February 2025.**

Agenda

1. Apologies

2. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. **Minutes:** To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 14 January 2025 as a true record.

4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda or raise issues for future consideration.

5. **Reports:** To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Relevant matters from the Westmorland & Furness Council (W&FC)
- c) Police: To include an update on the Neighbourhood Policing Pledge (with offer(s) to represent the Parish Council – Cllr. Forshaw) and Operation Enhance (anti-social behaviour)

6. Finance

a) **Receipts:** To note receipts for the period 01–31 January 2025: Verbal report – bank statement not to hand at the date of preparing this Agenda.

b) **Payments Required:**

To Approve the following payments:

- i) M R Curry: Salary January 2025 - (PC: £467.20; Project: £369.25; Charity: £0.00; Mileage: £32.40) £ 868.85
- ii) Other payments may be advised

c) **Bank Reconciliation:** To receive the Bank Reconciliation and a note on Ring-fenced Funds at 31 January 2025

d) **Precept Request:** To confirm submission of a request for £15,741.00 to W&FC for 2025-26

e) **Annual Governance and Accountability Review (AGAR) 2024-25:** To note the requirement to review governance document for the AGAR in March.

f) **Bank Mandate:** An update on progress with renewing the bank mandate

7. Levens Community Project:

a) Levens Project Advisory Working Group: To receive a report from the Working Group meeting held on 04 February 2025 and key updates including:

- i) Proposals for the marketing of Plot 3, Church Road
- ii) Underhill: Updates on progress on-site including water and electricity connections
- iii) Underhill: To receive an update on the address(es) for the Underhill properties
- iv) Appointment of Contractors
- v) Finance Report: To receive a report on bank balances, reconciliation and current funding initiatives including meeting with W&FC Housing Development Officer on 29 January.
- vi) Project Management
- vii) To receive an update on the High Sheriff's Shield Award Scheme

b) To **Approve** the following payments due as **Recommended** by the Project Advisory Group:

- i) P. Snape: Structural Engineering advice £ 280.00

- 8. Planning Applications:**
- a) To consider items on the Schedule of Applications (to be circulated)
 - b) Any other planning matters
- 9. 20-m.p.h Scheme for Levens:** To note advice from W&FC Highways that Levens is included for consideration in the next round of schemes and request for initial engagement.
- 10. The Annual Parish Meeting:** To confirm the date and arrangements
- 11. Open actions not covered elsewhere on the Agenda**
- a) Levens Traffic Management: To receive update reports:
 - i) Levens Lane footpath
 - ii) Traffic Management within the village
 - iii) Road Safety Improvements Scheme: To note opportunity to bid for funding from W&FC (up to £50,000 - by 14 February)
 - iv) Recent road works and works on the A590
 - b) Woodland management:
 - i) To receive updates on the Tree Health and Safety Report
 - ii) To note recent work on roadside saplings adjacent to A590 junctions
 - c) Parish Assets and Land – To include updates on:
 - i) Brigsteer Road Site
 - ii) Community Orchard
 - iii) Allotments
 - d) Electric Vehicle Charging Points: To receive an update on any further developments
 - e) Parish Emergency Plan: To receive update report
 - f) Brigsteer and Underbarrow Road Bridges: Update for information
- 12. Correspondence:** To note correspondence received. Schedule to be circulated.
- 13. Future Agenda Items:** To receive items for consideration for a future agenda:
 - i) Review and approval of all Governance Documents
- 14. Date of next meeting:** The next meeting will be held on Tuesday 11 March 2025 to be held in the Levens Methodist Church.

Martin Curry
Clerk to Levens Parish Council

06/02/2025