

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of the Parish Council to be held in the **Levens Methodist Church at 7.30 p.m. on Tuesday 11 March 2025.**

Agenda

1. Apologies

2. Declarations of Interest: To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.

3. Minutes: To authorise the Chairman to sign the Minutes of the Ordinary Meeting held on 11 February 2025 as a true record.

4. Public Participation: Members of the public are invited to give their views and question the Parish Council on items on this Agenda or raise issues for future consideration.

5. Reports: To receive the following reports:

- a) Reports from Councillors on any meetings attended not otherwise on this Agenda
- b) Relevant matters from the Westmorland & Furness Council (W&FC)
- c) Police: To note any updates from Cumbria Constabulary

6. Finance

a) Receipts: To note receipts for the period 01–28 February 2025.

b) Payments Required:

To Approve the following payments:

- i) M R Curry: Salary February 2025 - (PC: £291.20; Project: £193.01; Charity: £54.18; Mileage: £5.40) £ 543.79
- ii) Printing Plus: Spring Newsletter £ 154.00
- iii) Heaves Farm: Various items – Project and Charity £ 340.60
- iv) Armstrong Watson: VAT submission Q3 £ 150.00
- v) Levens Playing Fields: Hire of Pavilion for High Sheriff Award Event (to be refunded) £ 15.00
- vi) Levens Playing Fields: Maintenance Grant as per 2024-25 budget £1,600.00
- vii) Levens Methodist Church: Grant for support of Post Office as per 2024-25 budget 700.00
- viii) Other payments may be advised

c) Bank Reconciliation: To receive the Bank Reconciliation and a note on Ring-fenced Funds at 28 February 2025

d) Bank Mandate: An update on progress with renewing the bank mandate

7. Annual Governance and Accountability Review (AGAR) 2024-25: To receive a report on the annual review of governance documents. Please see <https://www.levens.org.uk/parish-council/policies>

8. Levens Community Project:

- a) Levens Project Advisory Working Group: To receive a report from the Working Group meeting held on 04 March 2025 and key updates including:
 - i) Update on the marketing of Plot 3, Church Road
 - ii) Underhill: Updates on progress on-site including water and electricity connections and address(es) for the Underhill properties
 - iii) New Village Hall: To receive updates on any works
 - iv) Appointment of Contractors
 - v) Finance Report: To receive a report on bank balances, reconciliation and current funding initiatives.

- vi) Project Management
- b) To receive feedback from the High Sheriff's Shield Award
- c) To **Approve** the following payments due as **Recommended** by the Project Advisory Group: None at the time of writing.

9. Planning Applications:

- a) To consider items on the Schedule of Applications (to be circulated)
- b) Any other planning matters

10. The Annual Parish Meeting: To receive updates on arrangements for the meeting on 18 March.

11. Open actions not covered elsewhere on the Agenda

- a) Levens Traffic Management: To receive update reports:
 - i) Levens Lane footpath
 - ii) Traffic Management within the village
 - iii) Road Safety Improvements Scheme: To receive feedback from Cllr. Battye
 - iv) 20-m.p.h. scheme for Levens – update of current position
 - v) Recent road works and works on the A590: To receive any updates on current work
- b) Woodland management:
 - i) To receive updates on the Tree Health and Safety Report
 - ii) To note recent work on roadside saplings adjacent to A590 junctions
- c) Parish Assets and Land – To include updates on:
 - i) Brigsteer Road Site
 - ii) Community Orchard
 - iii) Allotments
- d) Electric Vehicle Charging Points: To receive an update on any further developments
- e) Parish Emergency Plan: To receive update report
- f) Brigsteer and Underbarrow Road Bridges: Update for information

12. Correspondence: To note correspondence received. Schedule to be circulated.

13. Future Agenda Items: To receive items for consideration for a future agenda. To be noted.

14. Date of next meeting: The next meeting will be held on Tuesday 08 April 2025 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

05/03/2025