

Levens Parish Council

Clerk: Martin Curry
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Councillors are hereby summoned and members of the public are invited to attend an Ordinary Meeting of Levens Parish Council to be held **on Tuesday 10 February 2026** in the **Levens Methodist Church at 7.30 p.m.**

Agenda

1. **Apologies:** To receive written apologies with reasons for absence.
2. **Minutes:** To authorise the Chair to sign the Minutes of the Ordinary Meeting held on 13 January 2026 as a true record.
3. **Declarations of Interest:** To declare any personal or prejudicial interests in items on the Agenda and to consider applications for dispensation.
4. **Public Participation:** Members of the public are invited to give their views and question the Parish Council on items on this Agenda. The Parish Council may respond to matters raised but in accordance with its Standing Orders is not bound to do so and will note issues for consideration at a future meeting.
5. **Reports:** To receive the following reports:
 - a) Reports from Councillors on any meetings attended not otherwise on this Agenda
 - b) Relevant matters from the Westmorland & Furness Council (W&FC)
 - c) To note any matters in relation to Cumbria Police.
6. **Finance**
 - a) **Receipts and Payments:** To note receipts and payments in the period 01 January - 31 January 2026 (details on bank reconciliation to be circulated in advance of the meeting).
 - b) **Payments Required:**

To **Ratify** the following payments made between meetings:

i) Stramongate Press (Printing Plus): Consultation costs re development proposals	£ 365.00
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To **Approve** the following payments:

ii) M R Curry – Salary January 2026 (PC: 513.61; LCP: £142.86; Charity: £20.97; Mileage: £30.60): Total:	£ 708.04
iii) Armstrong Watson – VAT admin fee Q3 2025-26:	£ 150.00

iv) Payments due since publication of this Agenda (to be advised)
 - c) To receive the Bank Reconciliation and a note on Ring-fenced Funds at 31 January 2026 (to be circulated)
 - d) Precept: To note the submission of request for Precept of £16,174 on 19/01/2026
 - e) Bank Mandate: To receive an update on the move to electronic / digital banking
 - f) Governance
 - i) Practitioners Guide – Assertion 10: To receive an update on the requirements for Digital and Data Compliance including current arrangements for website management
7. **Levens Community Project:**
 - a) Verbal Update: Cllr R. Mason
 - i) Underhill: To receive an update on tenders for the foundations slab, wayleave for electricity and any other relevant matters
 - ii) Village Hall: To receive an update on the revised application for Building Regulations and any other matters
 - b) Finance Report:
 - i) To **Ratify** the following payment recommended by PAG, agreed by Councillors by email and paid between meetings:
 - M R Curry: Reimbursement for payment of Building Regs fee

- ii) To **Approve** payments falling due since publication of this Agenda
- iii) To receive the Bank Reconciliation (to be circulated)

8. Planning Applications:

- a) Schedule of Applications (to be circulated in advance of the meeting): To note updates
- b) To note the Decision Notice in respect of 2025/2178/OPA – Levens Beck LA8 8PN: Refused
- c) Other planning matters:
 - i) Greengate, Levens: To receive an update on the public consultation in respect of a proposed development of (approx.) 54 dwellings
 - ii) Nanny Pie Lane: To note submission of a query about planning consent to W&FC Enforcement Team

9. Levens Charity

- a) Savin Brow Quarry Charity: To note formal notification of removal from the Register
- b) To note submission of Annual Returns for 2024-25
- c) Re-investment of Capital – To receive an update on recommendations
- d) To note a donation to Levens Charity

10. Annual Parish Meeting: To confirm the date and arrangements for the Annual Parish Meeting

11. Open actions not covered elsewhere on the Agenda:

- a) Levens Traffic Management: To receive update reports:
 - i) Levens Lane Footpath
 - ii) Traffic Management within the Village – white lining and any other matters
 - iii) 20-m.p.h. Initiative – To note the current position
- b) Other Highways Matters
- c) Defibrillator: Update from Cllr. Burrow on use of the public telephone box
- d) Community Led Emergency Plan: Update from Cllr. Forshaw
- e) Parish Assets and Land: To receive reports on:
 - i) Community Orchard and roadside boundary
 - ii) Street Light Transfer Agreement
 - iii) Allotments – update on current position
 - iv) Gilpin Bridge footpath

12. Correspondence: To note correspondence received. Schedule to be circulated.

13. Future Agenda Items: To receive items for consideration for a future agenda.

14. Date of next meeting: The next Ordinary Meeting of the Parish Council will be held on Tuesday 10 March 2026 to be held in the Levens Methodist Church.

Martin Curry

Clerk to Levens Parish Council

07 January 2026